

***Timothys Apprenticeship  
Program 2011***

Application Form

Eastern Canada Youth  
c o n f e r e n c e

Eastern Canada Youth Conference  
Evangelism Committee

### **About Eastern Canada Youth Conference:**

**Our Mission:** Eastern Canada Youth Conference is a grassroots, youth-led movement of Seventh-day Adventist students and young professionals who aim to inspire, train, and mobilize a generation of Adventists to hasten Christ's coming.

**Our Principle Objectives:**

- Organize an annual Bible-based training conference
- Empower the youth of Eastern Canada for useful service in evangelism at work or in school
- Network the youth of Eastern Canada with other like-minded youth and youth ministries

### **Apprentice Program**

The ECYC Apprenticeship program is an initiative of the Eastern Canada Youth Conference to follow the example of our early church leaders. The goal of the program is to train young Adventists to become future leaders in the Seventh-day Adventist church.

Apprentices will get the opportunity to work closely with the various committees and executive leadership of ECYC. Through the experience, it is the hope of the ECYC leadership that the youth will gain a greater understanding of how conferences are organized, the logistical and financial details and management involved, gain various office and administrative skills, an exposure to evangelism, the challenges, traits, benefits and downsides of being a leader, and more importantly, to experience the joy of serving in ministry.

## Program Details

**Organization:** Eastern Canada Youth Conference

**Program Director:** George Cho, Vice President – Evangelism

**Title:** Administrative assistant / Apprentice

**Salary:** N/A

**Term:** Saturday, February 4, 2011 – Sunday, August 21, 2011

**Application Deadline:** December 19<sup>th</sup>, 2010

### School year (February – June)

- **Working days:** No set days – work will be assigned to apprentice
- **Hours Weekly:** ~5-10 hrs

### Summer (July - August)

- **Working days:** 3 days / week (negotiable)
- **Daily Schedule:**
  - **Start:** 11:00 A.M
  - **Lunch:** 40 minutes
  - **End:** 4:30 P.M
- **Hours Weekly:** 18 hrs
- **Location:** 158 Robert Hicks Drive  
North York, ON  
M2R3R5

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### **Apprentices will work with the following committees:**

1. Logistics committee
2. Evangelism committee
3. Programming committee
4. Communications committee
5. Finance department

### **Apprentices will work with the following Vice Presidents:**

1. Edwin Chung, Vice President – Programming
2. George Cho, Vice President- Evangelism
3. Daniel Cho, Vice President – Logistics
4. Dana Rugless, Vice President – Communications
5. Jennifer Chung, Treasurer

**Duties for apprentice:**

- Completing documents (Microsoft Word, Publisher, Excel, powerpoint ... etc)
- Administrative duties
- Editing documents
- Faxing and scanning documents
- Financial duties (ex. writing cheques, keeping track of financial records)
- Mailing information
- Checking and responding to emails
- Phone calls
- Attend committee meetings ( either in person or via conference call [Skype] )
- Volunteer during KNOCK program as a program assistant and missionary
- Volunteer during ECYC Annual conference
- Other miscellaneous clerical / office type duties

**Apprentice project:**

Apprentices will be assigned to a project which Apprentices will have to complete by the end of the term. This will be a small project which will contribute to the next annual Eastern Canada Youth Conference of 2012.

The project will most likely be a small event (either evangelism or in-reach focus) with a theme of the Apprentices' choice. The Apprentices will have to work together and select the topics, the venue, the program, and the speakers. Each individual must have a certain role (programming, logistics, communication, treasure, and etc.) and has to be dedicated to their work. By doing this, the apprentices will be able to employ their experience in organizing an actual event as a committee.

**Program Agreement:**

By signing below (page 11), the apprentice and his/her guardian are agreeing to the below conditions.

**I, the undersigned (apprentice), agree to:**

1. Arrive to work on time and leave only at agreed upon times
2. complete all work on schedule
3. complete all work to the best of ability
4. complete work in way and format as instructed by the program director or other ECYC leadership
5. treat leadership with Christian respect and dignity
6. not bring anything to work that is distracting (ie. ipods, MP3 players...etc)
7. conduct all work with professionalism realizing that he/she is representing the organization and Christ in all they do.
8. Keep all information confidential
9. co-operate with other apprentices and staff
10. live life in accordance with the highest biblical standards
11. Have a dependent spirit, seeking God's help in all that he/she does

**The Eastern Canada Youth Conference leadership, agrees to:**

1. abide by the agreed upon schedule
2. allow for breaks during work
3. not keep student longer than agreed upon schedule
4. treat students with respect
5. always seek to mentor and train the student as an apprentice
6. be patient with the mistakes of the student recognizing that students are in process of learning
7. not assign anything to students which will put them at risk for liability
8. be an example of a godly, Christian leader

**Part I. General Information**

Name:	Age:	Gender: Male/Female
Mailing Address:		
Birth date:		
Phone:	Email:	

**Part II. Citizenship**

Country of Citizenship:	Country of Birth:
If not a Canadian citizen, please provide current status in eastern Canada:	

**Part III. Religious Background**

Home Church:	Denomination:
Are you a regular member? Yes / No	Are you baptized? Yes / No
Church offices or positions held (if any):	
Pastor's Name and Phone:	
NOTE: <i>Eastern Canada Youth Conference upholds the fundamental beliefs of the Seventh-day Adventist church</i>	

**Part IV. Miscellaneous Information**

	Yes	No
Do you have any physical, mental or emotional conditions that may hinder or affect your ability to fully participate in Zimbabwe?		
Have you ever used any alcohol or other mind altering drugs during the last five years?		
Have you ever been suspended / expelled from school or work for misconduct of any kind?		
Have you ever been convicted of a criminal offence other than minor traffic violations?		
If answered "yes", please explain below:		

**Part V. Education / Training / Occupation**

Grade level: a) 9    b)10    c) 11    d) 12
Assets / certificate / diploma earned: _____.
Occupation (if any) :

**Part VI. Program**

		<b>X</b>
Which committee are you interested in?  Note: You may be required to work with other committees as well.	Programming	
	Evangelism	
	Logistics	
	Communication	
	Finance	
Below are listed some rules, policies and guidelines for this program. Please read carefully before preceding through the rest of this application. *		
<ol style="list-style-type: none"> <li>1. Apprentices will follow apprentice program itinerary</li> <li>2. Apprentices are required to obey committee leaders</li> <li>3. Dress code will be in effect** ***</li> <li>4. Apprentices will conduct themselves in accordance with the highest standards of Christian conduct</li> <li>5. No profane material, talk or actions will be tolerated</li> <li>6. Public displays of inordinate affection will not be permitted</li> <li>7. Apprentices will focus on their duties and will not fool around during work</li> </ol>		

\*ECYC leadership reserves the right to remove individuals from the program if violation of any of the above occurs.

\*\*Men: no cut sleeves, tight shirts, low neck tops will be permitted. No tight pants.

\*\*\*Women: No short skirts/short shorts, no tank tops, low neck, spaghetti straps, mid-drifts will be permitted.

Both men and women: All clothes must clean, and respectable, and adhere to Christian standards of modesty. No jewellery will be permitted.

**Part VII. Essay Questions**

Please write a BRIEF answer to each of the essay questions thoughtfully and prayerfully. Attach answers to this application and feel free to use additional pages.

1. What first attracted you to the idea of becoming an apprentice of ECYC? What do you hope to gain from this experience?

2. What do you perceive as your greatest personal strength?

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3. Describe your Christian experience, telling of your background, conversion, growth and current level of spiritual maturity. Describe your present devotional life.

4. Do you feel that you are in harmony with the message, mission and direction of the Seventh-day Adventist church?

5. Have you ever been involved in organizing or volunteering for an evangelistic or missionary or church based endeavour? If yes, briefly describe your role and experience. If no, then explain how you would like to be involved.

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6. What is your understanding of the purpose of Scripture and the Spirit of Prophecy? What role does it play in your personal life?

7. As an apprentice and representative for Christ, you will be required to exemplify Christian standards in all aspects of life. Briefly describe your stance on the following: jewellery, modesty, music and entertainment.

8. To be an effective apprentice and representative for Christ, maintenance of optimal physical health is essential. How well are you following the health principles of the Seventh day Adventist church?

Please address ALL of the following in your response: unclean meats, meat eating and vegetarian diet, eating patterns (numbers of meals per day and snacking), alcohol, exercise, temperance, and the impact of physical health on mental, moral and spiritual capacities. Why do we keep the health laws, and why is health so important?

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9. Upon participating in the program, there may be situations in which you may be required to fill a role [committee] which you do not enjoy, or are skilled at. There will be uncomfortable situations and circumstances. You may strongly disagree or differ with fellow apprentices. How would you react in such situations? What should your attitude be?

10. What are your future plans after this program? What are your aspirations?

Applicants may be required to come in and have a meeting with ECYC committee members, either via phone, conference call or in-person.

### Part VII. Personal Commitment

Due to the commitment to excellence and the demands of the Apprenticeship program, ECYC evangelism committee will seek to gather the finest of Adventist youth to be part of the program. ECYC is seeking young men and women marked by integrity, respect for scripture, diligence, hardiness, and godliness. By placing your signature on the line below, you acknowledge that you are determined to bringing these qualities into the ECYC apprenticeship program, should you be accepted. It also indicates that you have completed the questions on this application honestly and to the best of your ability.

Print Name:

Signature:

Date:

Please mail completed application form to:  
 Eastern Canada Youth Conference  
 Evangelism Committee  
 158 Robert Hicks Drive  
 North York, Ontario  
 M2R3R5

Contact Info:  
[evangelism@eastcanadayouth.org](mailto:evangelism@eastcanadayouth.org)